

# Definitive Annual Report & Accounts

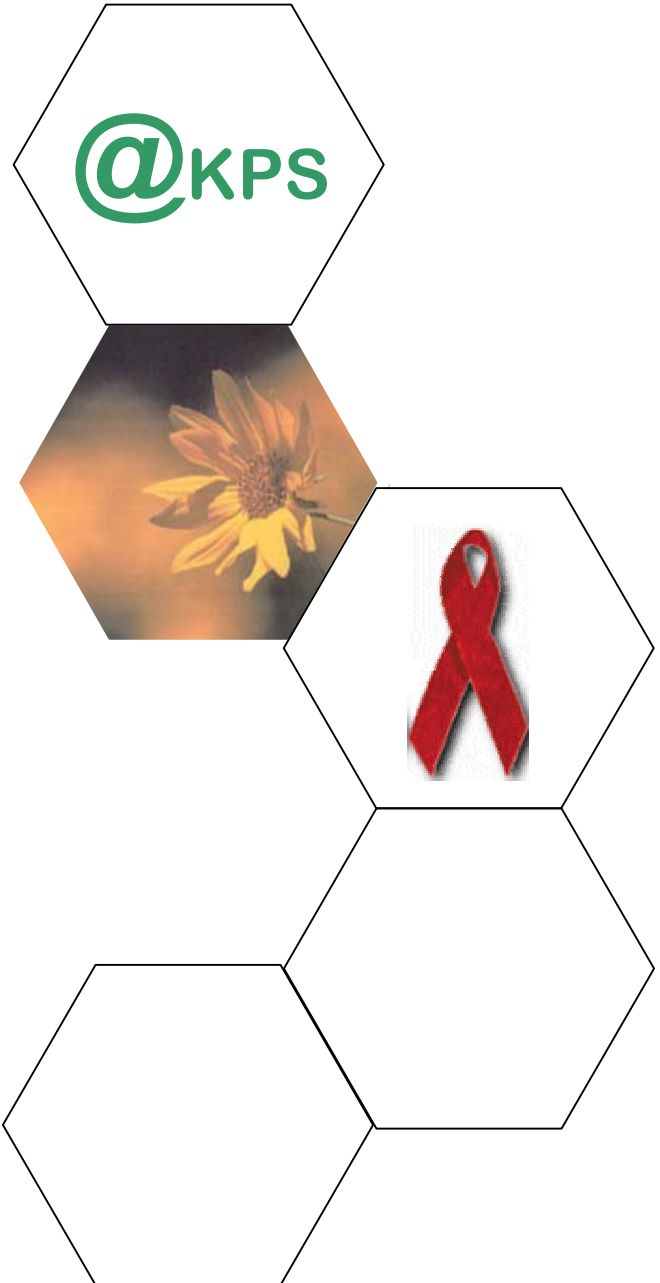
2<sup>nd</sup> Feb 2004 - 31<sup>st</sup> Mar 2005



Provision of HIV/AIDS Related Services

KPS is a Registered Charity:  
Charity No. 1104947

CORNWALL'S BEST OPTION



# Definitive Annual Report & Accounts

2<sup>nd</sup> Feb 2004 - 31<sup>st</sup> Mar 2005

# KERNOW POSITIVE SUPPORT

## Objects

1) THE RELIEF OF SICKNESS AND DISTRESS OF PERSONS AFFECTED BY HIV/AIDS AND THEIR FAMILIES AND CARERS BY THE PROVISION OF ADVICE, INFORMATION, CARE SUPPORT AND COUNSELLING SERVICES. 2) THE PROVISION OF EDUCATION AND TRAINING TO MEMBERS OF THE PUBLIC IN THE NEEDS OF PERSONS LIVING WITH HIV/AIDS, AND IN THE BETTER UNDERSTANDING WITH A VIEW TO PROMOTING A BETTER UNDERSTANDING OF THE DISEASE.

## Governing Document

DECLARATION OF TRUST 27<sup>th</sup> NOVEMBER 2003, AS AMENDED BY SUPPLEMENTAL DEED DATED 2 JULY 2004.

## Annual Report & Accounts 2004/5

2<sup>nd</sup> February 2004 - 31<sup>st</sup> March 2005

### First Trustees:

*(positions currently held)*

Bill Sloan (Chair)  
David Solly (General Secretary)  
Robert F. Cooper  
*(Resigned 2<sup>nd</sup> January 2005)*

### Established:

27<sup>th</sup> November 2003  
27<sup>th</sup> November 2003  
27<sup>th</sup> November 2003

### Other Trustees:

*(positions currently held)*

Sarah Rowse-De Franco (Treasurer)  
Max Rowse-De Franco  
Robert Hodgkins  
Steve Tucker

### Appointed:

21<sup>st</sup> January 2004  
21<sup>st</sup> January 2004  
3<sup>rd</sup> April 2004  
21<sup>st</sup> September 2004

### Bankers:

Lloyds TSB  
Wadebridge Branch  
Ariel House  
2138 Coventry Road  
Sheldon  
BIRMINGHAM  
B26 3JW

### Accountants:

Edwin Smith  
32 Queens Road  
Reading, Berkshire RG1 4BA

### Printed by:

KPS Publications  
P.O. Box 85  
Bodmin PL31 1ZN

## Kernow Positive Support

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Website: [www.kpsdirect.com](http://www.kpsdirect.com)

# KERNOW POSITIVE SUPPORT



## OUR AIMS & OBJECTIVES

- to give service users living in Cornwall an HIV support structure.
- a place for respite and retreat.
- to reduce social isolation experienced by those living with HIV due to the associated stigma.
- to provide a safe, confidential and empathetic environment.
- to reduce, emotional and mental hardship experienced by those living with HIV.
- to enable people with HIV to make informed choices about their lives.
- to raise awareness about HIV related issues within the county.



## WE AIM TO DO THIS BY

- Providing a telephone help line open 5 days a week. Providing a support and information resource on services available.
- Providing welfare rights and advocacy.
- Raising awareness of issues related to being HIV-positive within the local community, challenging inequality and discrimination.
- Providing a Web based information resource on services available.
- Providing training opportunities for service users, volunteers and statutory/voluntary agency professionals.
- Providing cost-effective retreat and peer support opportunities in a safe and confidential environment.
- Providing training opportunities for statutory/voluntary agency professionals.
- Developing drop-in facilities based within the surrounding area for those infected/affected by HIV. Providing information, benefits advice, advocacy and peer support.
- Developing a complementary therapy and counselling service provided by trained and qualified professionals.
- Developing a resource library for the use of service users and visitors to any future facility.

# KERNOW POSITIVE SUPPORT



**Bill Sloan**  
Chair



## Chair

### **KPS – facing up to HIV & responsibility**

Firstly, I would like to take this opportunity to thank my fellow Trustees for the commitment they have shown since my appointment to Chair to the KPS Board of Trustees in 2004.

Kernow Positive Support (**KPS**) a voluntary organisation based in Cornwall officially launched our telephone help line and Website information initiative on 2<sup>nd</sup> February 2004. We adopted our Declaration of Trust 'Governing Document' on 21<sup>st</sup> January 2004, and attained our registered charitable status on 16<sup>th</sup> July 2004 with the Charity Commission for England and Wales.

KPS has been established, firstly, to recognise the need for an HIV support service in Cornwall, and, secondly, to recognise that since the dismantlement of the Cornwall AIDS Council, and now sadly the Bethany Trust (*Bodmin*) in November 2003, there is now no volunteer/charitable specific HIV support structures left here within Cornwall, the closest support being based in Plymouth, that for those living in mid and south Cornwall is geographically unsuitable.

With the dissolution of Bethany there is also, no longer a formal drop-in facility for support services, that KPS is hoping to provide for the future. Currently, the only other option in respect of community support is what is currently on offer from the genito-urinary medicine clinic based at the Royal Cornwall Hospital, Truro, that is a general sexual health service centre for advice and treatments, and who have recently introduced a provision for their HIV-positive service users to meet with one another. HIV remains a significant hurdle for those living in the provinces; as the stigma and discrimination associated with those affected by the virus still remain. Many service users who may access KPS' services may not be able to get support from family, friends or colleagues; therefore we provide a vital lifeline upon which they may depend to maintain their health for the future. KPS aim to develop a service provision within the county that will eventually provide an extensive range of services to which those living within the area can access.

I firmly believe, that through the experience the KPS founding trustees has attained through their experience within the field of HIV support and development, we can only go from strength to strength. KPS will focus and adapt to the ever-changing face of HIV, at times it has been difficult and we have faced an uncertain future. Mainly, this has been through fear of cut-backs in funding, and only recently HIV has been seen as a growing problem, both in terms of the expensive drug therapy treatments and more importantly the growing sexual health problem within the UK. KPS and is well placed and its trustees are experts in combating the many and varied issues associated with HIV, and in the future will be called upon to support those coming to terms with HIV. Not only those affected/infected, but those, who will need our expertise and advice, because they have been ill prepared for what lies ahead.

The KPS Board of Trustees would like to thank all those people, who have supported and sponsored the organisation since its establishment, including the numerous people and organisations that have contributed to our recent development.

**Bill Sloan**  
(Chair)

# OUR CURRENT SERVICES ACTIVITIES & INITIATIVES



## KPS Telephone Help line & Information



### KPS TELEPHONE HELP LINE – 01208 264866

There has been on average 8 calls received per week since the Help line was launched. Calls received are from concerned and/or HIV-positive individuals have mainly been concerned regarding the lack of services within the county, and a need to prevent isolation. Many calls were enquiries regarding an opportunity to meet others who are living with HIV. KPS is also now able to provide a 'Call-back' facility that is supported by the Elton John AIDS Foundation.

There has been a number of calls from other statutory and voluntary agencies throughout Cornwall and the UK regarding the KPS service provision and other matters.

#### *HIV-positive clients*

There has been enquiries from HIV-positive service users living in Cornwall, regarding a wide range of issues. There has been several 'out of county' enquiries.

#### *Family & Partners affected by HIV*

There has been enquiries from individuals and healthcare representatives living in Cornwall, regarding a wide range of issues.

#### *Statutory & Voluntary agency enquiries*

There has been enquiries from statutory and voluntary agencies within Cornwall, regarding a wide range of issues, both support and administrative. There has been several 'out of county' enquiries.

The calls are from various organisations such as; GUM's based in Truro and Plymouth, Social Services, Healthcare centres, Eddystone Trust, Positive Action South West, Positively Women and other nationally based HIV organisations.

#### *Other enquiries*

There has been a large number of administrative enquiries from a variety of organisations locally and nationally.

These calls Included funding organisations and trusts such as; The Elton John AIDS Foundation, Peter Moores Foundation etc. There have been a number of calls relating to the media such as; BBC TV Spotlight, BBC Radio Cornwall, Pirate Radio, North Cornwall Advertiser, West Brittan, Positive Nation and VE+ Magazine. Including a variety of advertising companies.

KPS Online

About Us

Our WebShop

## KPS Online Improved Website

### KPS ONLINE – [www.kpsdirect.com](http://www.kpsdirect.com)

There has been on average 25 accesses per week since this resource was launched on 2<sup>nd</sup> February 2004. KPS Online has been recently redesigned for optimum download and has increased the information available online, covering not only what KPS offers and hopes to develop, but including a wide range of information, and links to HIV related services available within the county and nationally. KPS Online has a tracking and monitoring facility, which has proved beyond doubt that a number of statutory and voluntary agencies use this facility on a regular basis, including private individuals.

KPS Online is located at: [www.kpsdirect.com](http://www.kpsdirect.com)

# CONTINUED...



for a  
Peace of Mind

## Client Welfare Initiatives

### PEACE OF MIND HARDSHIP FUND

In September 2004 KPS successfully applied for funding to Cornwall County Council, to enable KPS to provide a small grants scheme to those living with HIV and their dependant children. During the period there were 15 grants awarded. KPS also now has funding to provide Mini-fridges for drug refrigeration and Water Filter Jugs (*including 2 filters*) to ensure purified water is available to those who are vulnerable to water borne bacteria.

### WELFARE RIGHTS & ADVOCACY

KPS assisted 32 HIV-positive clients (*this represents over 25% of those registered as HIV-positive within Cornwall*) on a personal one-to-one basis in a wide variety of support needs including; Treatment issues, Welfare rights and in particular housing issues. This also includes a large number of 'Home Visits' across the county. Currently, we have a database of 43 clients (*infected/affected*) who received support via the telephone and direct mailing of our Bi-monthly Newsletter - @KPS and the KPS Drop-in and Peer Support opportunities.

### ADVICE & DROP-IN CLINIC

KPS recently obtained a room at the new Knowledge Spa within the grounds of the Royal Cornwall Hospital. The Advice Drop-in Clinic initiative officially opened on 1<sup>st</sup> February 2005 and is open from 10am until 2pm every Tuesday and Wednesday. This new initiative has proved very successful, on average 4-5 clients have accessed this facility per week since its establishment.



## Peer Support & Retreat opportunities

### KPS PEER SUPPORT & RETREAT OPPORTUNITIES

KPS successfully applied for funding to the Elton John AIDS Foundation, to enable these regular monthly Peer Support Meetings during our first year of operation. KPS holds regular monthly Peer Support Meetings at a confidential and safe venue (*6 clients attended the first of these meetings in May 2004*). KPS holds regular monthly Peer Support Meetings at a confidential and safe venue. KPS also has a small amount of funding for contributions towards 'out-of-county' retreat and 'shortbreak' opportunities from the Cornwall Primary Care Trust.

# CONTINUED...



## KPS Therapeutic Services

### COMPLEMENTARY THERAPIES & COUNSELLING

KPS successfully applied for funding to the Lloyds TSB Foundation in September 2004, to enable KPS to provide Counselling and Complementary Therapies to those living with HIV, their partners and carers. Currently, KPS has a small number of clients in regular counselling and accessing Complementary Therapies. Uptake has been initially slow in our first year of operation. However, we believe as confidence grows within our client base, uptake will increase in 2005/6. KPS funds home and practice visits by trained and qualified professionals, and we currently have 5 practitioners.



## Bi-Monthly Newsletter

### @ KPS – BI-MONTHLY NEWSLETTER

KPS is funded by the Peter Moores Foundation to produce our successful bi-monthly publication @KPS (12/16 page newsletter) for distribution to the 2 local GUM departments (Truro/Plymouth), and other statutory/voluntary agencies, including individuals throughout Cornwall. KPS has recently increased our distribution to 350 copies per edition from March 2005, as demand and the popularity of this publication is increasing.



## KPS Training Initiatives

### HIV AWARENESS TRAINING

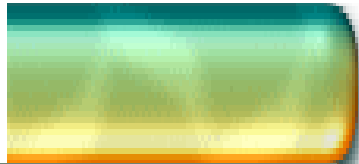
KPS facilitated HIV awareness training for Social Workers within the county in 2004 in a joint venture with the Truro based GUM clinic and Health Promotions. KPS has been in recent discussion with 'Supporting People Team' based at Old County Hall, Truro, regarding HIV awareness training for their service providers. KPS has submitted a grant application to them to establish and develop our HIV training initiative for 2005/6.

### HEALTH PROMOTION

KPS was funded by the Cornwall Health Promotion Department (GMHP) to produce and distribute our KPS information leaflets for distribution throughout the County. KPS distributed 4,000 leaflets in our first year of operation that were distributed to various statutory and voluntary agencies throughout the county. Including a special mailshot of our new posters to selected organisations. (Many organisations have not wished to display posters)



# OTHER INFORMATION



## KPS PUBLICATIONS

KPS is funded to establish and develop information booklets and various publications. KPS worked in close partnership with the NHS to provide special 'Combination Drug Therapy' information cards to assist clients regarding their drug treatments (*recognition/adherence*) at the Truro based GUM clinic. Other initiatives include; the recent production of Information booklets and application forms for the KPS Peace of Mind Hardship Fund. We are also developing a 'Client Welfare Services' booklet and feedback forms for both KPS and NHS services for those living with HIV.

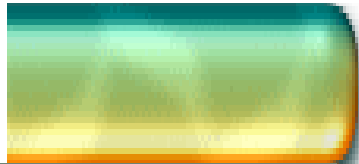
## OTHER INFORMATION ABOUT KPS

- KPS currently has 6 trustees, of which 80% are HIV-positive, covering areas of infected groups (*Haemophilia, Gay/Bisexual, Hetrosexual and IV drug use*).
- KPS currently has 2 patrons; Sarah Ellen Hutchings JP and George Melly, and is actively seeking further patrons.
- KPS has established links from a large number of local and national HIV related Websites including; NHS Direct and Health Promotion Services (*GMHP*).
- KPS is now registered within a number of directories including; NHS Direct, NAM and Social Services 2004 Charter for Long Term Care in Cornwall.
- KPS is establishing close working relationship with the GUM Clinics based in Truro and Plymouth, including the NHS Service User Group initiative.
- KPS continues to establish networking links with the Positive Action South West and Eddystone Trust, HIV charities based in Devon.
- KPS has had recent media coverage in the Cornish Guardian, North Cornwall Advertiser and BBC Radio Cornwall. Including; Health Promotion News, Eddystone Trust newsletter and the national HIV publications +VE Magazine and Positive Nation.

## Declaration of Trust and Management

- KPS is a non-profit making organisation with a formal Declaration of Trust 'Governing Document'.
- KPS is a Registered Charity. Charity No. 1104947.
- None of KPS' trustees are directly employed by KPS.

# FUTURE INITIATIVES



## Client Welfare initiatives

- Liaison and joint projects with the NHS Service User Group initiative.
- Development of the KPS Peer Support forum and Retreat opportunities.
- Development of Advice and Information Drop-in facilities.
- Development of a small grants fund.

## Future 2005/6 projects

- Further development of the KPS Peer Support forum and Retreat opportunities.
- The ongoing development of our Complementary Therapy & Counselling initiative.
- Online celebrity auction initiative.
- The development of an officially recognised HIV strategy for Cornwall.
- World AIDS Day – 2005.
- Networking initiatives with statutory and other voluntary agencies.
- The participation in training projects and volunteer development.

## Future Development

- An alliance with the statutory sector to provide information, talks, conferences to the local community on all aspects of living with HIV, Health Promotion, Raising awareness and HIV prevention with the further development our training initiatives.
- The further development of locally based services throughout Cornwall.
- The Development of links with outside agencies to provide sponsorship, support, help and advice.
- To continue to develop and expand services to service users including financial services, legal advice, debt counselling, advice on nutrition, and advocacy.
- Further development and joint projects with the NHS Service User Group initiative.
- To develop a permanent Drop-in and retreat facility.

# TRUSTEES REPORT



## Trustees Report

Kernow Positive Support intends to develop our service provision that will enable us to play a major role in the supply of key services to HIV-positive people within Cornwall. It has to be able to respond effectively and deal with changing environments scientifically, politically and socially. This is in addition to its core work and service provision. This means that KPS is committed to improving its capabilities and performance by being sharply focused on its service users. KPS is also committed to improving its management and service to become a model of good practice within the HIV sector. This Annual Report and Accounts sets out our achievements and initiatives for the period ending 31<sup>st</sup> March 2005. The accounts have been prepared on the receipts and payments basis in accordance with the SORP. The accounts comply with the Charities Act and the charity's governing document.

**Organisation**

Kernow Positive Support is a registered charity and is headed by a Board of Trustees, consisting of Chair, General Secretary, Treasurer and other members. Their specific duties are for the day-to-day administration of the charity. The charity is run on a Self-Help philosophy and was formally constituted on 21<sup>st</sup> January 2004. A copy of the KPS Declaration of Trust is available from the KPS office and/or KPS Online.

**Trustees 2003/04**

The KPS Trustees are listed on page 2, including the dates of their established regarding the 'first trustees', and the preceding appointments and positions held. There must be at least three trustees. Apart from the first trustees, every trustee must be appointed for a term of 10 years by a resolution of the trustees passed at a special meeting called under clause 15 of the KPS Declaration of Trust. In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity. The trustees must keep a record of the name and address and the dates of appointment, re-appointment and retirement of each trustee.

**Funding**

Kernow Positive Support is dependent on local authority funding, and is funded by the NHS Primary Care Trust, Cornwall Health Promotions (GMHP), Cornwall County Council and other charitable trusts. KPS also has other funding contributors. KPS funds are also generated through a variety of donations, fundraising and special events. During this period, restricted funding shows there is a balance carried forward, as certain funding was received on 1<sup>st</sup> September 2004 for one year, up until 31<sup>st</sup> August 2005 (see page 11 – Restricted funding).

**KPS Quality Standards, Policies & Grant Making**

KPS has a comprehensive range of quality standards and policies, which are documented and subject to regular review and improvement. This period saw significant developments in our service provision we hope to provide in the future. KPS will adapt to the ever-increasing changes within HIV, the services we provide, the needs of the increasing number of people accessing our services and the changes in funding criteria and our limited resources. The trustees are confident that KPS will continue to meet the challenges of the future and provide its service users with a professional and cost effective service provision. KPS has expanded the services already on offer and are continuing to improve service provisions and future initiatives and goals of the charity, which are covered within the preceding pages of this report.

**Reserves Policy**

The KPS Trustees believe that the minimum level of EOR should be the equivalent of six months' operating costs calculated and reviewed annually, and believe that the EOR should be built up to the desired level in stages consistent with the charity's overall financial position, and its need to maintain and develop its charitable activities. Efforts to build it up will continue in line with the policy.

**Review of Major Risks**

The KPS Trustees have considered a review of the major risks policy, but feel that it is not appropriate for this size of charity at this time.

.....  
Chair (Trustee)

.....  
Trustee

Date:.....

Date:.....

# RECEIPTS & PAYMENTS ACCOUNTS



## Receipts & Payments Accounts

	Notes	Unrestricted funds £	Restricted funds £	Total £
<b>Receipts</b>				
Donations and similar receipts		1,199	-	1,199
Income for activities in the furtherance of the charity's objects		5,000	15,850	20,850
Investment interest		-	-	-
Other receipts		-	-	-
<b>Total receipts</b>	<b>1</b>	<b>6,199</b>	<b>15,850</b>	<b>22,049</b>
<b>Payments</b>				
Cost of generating funds		386	772	1,158
Cost of activities for charitable objectives		2,748	5,495	8,243
Management and administration		586	1,165	1,751
<b>Total Payments</b>	<b>2</b>	<b>3,720</b>	<b>7,432</b>	<b>11,152</b>
<b>Net of Receipts/(Payments)</b>		<b>2,479</b>	<b>8,418</b>	<b>10,897</b>
<b>Cash Funds this period end</b>		<b>2,479</b>	<b>8,418</b>	<b>10,897</b>
See below for details of Restricted Funds				

Restricted Funds	Cornwall County Council	Cornwall GMHP	Peter Moores Foundation	Elton John AIDS Foundation	Lloyds TSB Foundation	Total
	Hardship/Telephone	Helpline Promotion	KPS Publications	Peer Support	Therapeutic Services	
	£	£	£	£	£	£
<b>Receipts</b>						
Grants & similar receipts	3,250	4,500	2,500	2,100	3,500	15,850
<b>Payments</b>						
Cost of Generating funds	154	154	154	155	155	772
Cost of activities for charitable objectives	1,419	1,613	957	838	668	5,495
Management & Administration	233	233	233	233	233	1,165
<b>Total Payments</b>	<b>1,806</b>	<b>2,000</b>	<b>1,344</b>	<b>1,226</b>	<b>1,056</b>	<b>7,432</b>
<b>Net of Receipts/(Payments)</b>	<b>1,444</b>	<b>2,500</b>	<b>1,156</b>	<b>874</b>	<b>2,444</b>	<b>8,418</b>
<b>Cash Funds this period end</b>	<b>1,444</b>	<b>2,500</b>	<b>1,156</b>	<b>874</b>	<b>2,444</b>	<b>8,418</b>

# STATEMENT OF ASSETS & LIABILITIES



**Statement of Assets  
& Liabilities at  
31<sup>st</sup> March 2005**

	Unrestricted funds	Restricted funds
	£	£
<b>Cash Funds</b>		
Bank – Current account	1,711	8,418
Bank – Peace of Mind account	768	-
	<u>2,479</u>	<u>8,418</u>
<b>Other Monetary Assets</b>		
	<b>Unrestricted</b>	
Office Equipment	<u>649</u>	
<b>Liabilities</b>		
	<b>Unrestricted</b>	
Independent examination fee	<u>470</u>	

Signed on behalf of all the trustees

.....  
Trustee

.....  
Trustee

Date:.....

Date:.....

# NOTES TO THE ACCOUNTS



## 1. Receipts

	Period Unrestricted funds	Period Restricted funds	2004 Total for 14 Month Period £
<b>General Donations:</b>	£	£	£
William V. Sloan	250	-	250
Donations	253	-	253
WAD Donations	671	-	671
Loan Repayment	25		25
<b>Total</b>	<b>1,199</b>		<b>1,199</b>
<b>Grants for period September 2004 to March 2005:</b>	£	£	£
Cornwall County Council ( <i>Helpline</i> )	-	250	250
Cornwall Health Promotion-GMHP ( <i>Helpline Promotion</i> )	-	2,000	2,000
Cornwall Primary Care Trust	5,000	-	5,000
<b>Total Grants</b>	<b>5,000</b>	<b>2,250</b>	<b>7,250</b>
<b>Grants for period September 2004 to September 2005:</b>	£	£	£
Cornwall County Council ( <i>Hardship Fund</i> )	-	3,000	3,000
Peter Moores Foundation ( <i>KPS Publications</i> )	-	2,500	2,500
Elton John AIDS Foundation ( <i>Peer Support &amp; Call Back</i> )	-	2,100	2,100
Lloyds TSB Foundation ( <i>Therapeutic Services</i> )	-	3,500	3,500
<b>Total Grants</b>		<b>11,100</b>	<b>11,100</b>
<b>Grant received for period April 2005 to March 2006</b>	£	£	£
Cornwall Health Promotion-GMHP ( <i>2005/6</i> )	-	2,500	2,500
<b>Total</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>
<b>Total Income received</b>	<b>6,199</b>	<b>15,850</b>	<b>22,049</b>

# CONTINUED...



## 2. Payments

	Cost of generating funds £	Cost of activities for charitable objectives £	Management and administration £	2004 Total for 14 Month Period £
Volunteer travel	78	195	195	468
Counselling	-	440	-	440
Therapies	-	294	-	294
Training	-	112	112	224
Venue hire	-	340	-	340
Food & refreshments	-	293	-	293
Hardship Grants	-	1,558	-	1,558
Telephone	67	267	67	401
Internet Resources	-	161	161	322
Client travel & Support	-	465	-	465
Postage	101	405	254	760
Publicity & Printing	263	1,415	263	1,941
Newsletter	-	1,099	-	1,099
Computer Resources	-	-	50	50
Stationary	188	188	188	564
Client Loan	-	500	-	500
Donation to ACT4AFRICA	-	50	-	50
Equipment	355	355	355	1,065
P. O. Box rental & Resources	106	106	106	318
Bank charges	-	-	-	-
	<b>1,158</b>	<b>8,243</b>	<b>1,751</b>	<b>11,152</b>

# CONTINUED...



## Notes 3 - 5

### 3. EMPLOYEES' REMUNERATION

There were no employees during the period.

### 4. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration was paid or payable, directly or indirectly out of the funds of the charity, to any trustee or to any person or persons known to be connected with any of them.

Expenses totalling £2,089 were reimbursed to 5 trustees during the period. These expenses were in respect of travel and client refreshment costs incurred by the trustees.

### 5. INDEMNITY INSURANCE

Funds belonging to the charity will be used for the purchase of insurance to protect the charity from loss arising from the neglect or defaults of the trustees and officers of the charity commencing 1<sup>st</sup> April 2005. The premiums to be paid for the year will amount to £288.75.

# INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS



## Receipts & Payments Accounts

### Report to the Trustees

I report on the accounts of Kernow Positive Support for the period ended 31<sup>st</sup> March 2005, which comprise the Receipts and Payments Accounts, the Statement of Assets and Liabilities and the related notes. These accounts are covered from pages 11-15.

### Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examiner is needed.

It is my responsibility to:

- examine the account (under section 43(3)(a) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

### Basis of Independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
 have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*on behalf of:*

**EDWIN SMITH**  
**CHARTERED ACCOUNTANTS**  
 32 Queens Road  
 Reading  
 RG1 4BA

Signed:.....

Date:.....